

# ACCESS TO UNIVERSITY FACILITIES POLICY

## Introduction

The Politecnico di Milano manages its own facilities so they are open to and can be enjoyed by the university community (students, researchers, teaching staff and technical-administrative staff) and the public, as an integral part of the third mission activities – specifically understood as the production of public goods of a social, educational and cultural nature – in which the University is engaged.

In particular, the University is committed to keeping its spaces of historical/architectural (historic buildings) and artistic/cultural interest (permanent exhibitions in open spaces, museums, historical archives), as well as spaces that fulfil social or community functions (off-campus spaces, sports facilities or outside spaces), open to the public.

It also develops activities and initiatives that seek to bring the university and citizens together, engaging the university campuses as an active and integral part of the territory.

## Opening hours

Politecnico di Milano campuses are open and accessible from 07:00 to 21:00 Monday to Friday, and from 07:00 to 19:00 on Saturdays. Annual closing periods can be found at <https://www.polimi.it/en/the-politecnico/buildings-and-campus-opening-timetable>. Some spaces within the campuses keep longer opening hours, specifically:

- The libraries, whose opening hours can be found at <https://www.biblio.polimi.it/en/locations-and-times>
- Building 11, the Patio and the Agorà spaces on the Bonardi Campus, open 24 hours a day from Monday to Sunday.

## Access options and procedures

Within the University campuses, some spaces are freely accessible to the public, while others are reserved for the Politecnico di Milano community. Some of the spaces reserved for the university community can only be accessed using a university PoliCard.

Outside spaces and the shared areas of buildings are accessible to the public. Many of the services offered by the University (canteens, infopoints, secretariats, post service, merchandise shops and Poliprint printing centres) are also open to the public.

The museums, historical archives, and Off Campus spaces can also be accessed free of charge. There are specific fees for public access to the libraries (see <https://www.biblio.polimi.it/en/services/services-for/external-users> for details; certain services are available for free for Politecnico di Milano alumni) and sports facilities.

The study spaces provided within university buildings and Career Service spaces are reserved for Politecnico di Milano students. Departmental spaces, laboratories, offices and car parks are reserved for staff belonging to the respective departments; access is authorised through activation of the PoliCard badge.

Details for access to each category of space can be found at the [dedicated web page](#).

## **General rules of access**

Pedestrian and bicycle access to the campuses is permitted; campuses are equipped with freely accessible bicycle racks and bicycle parking stations reserved for the Politecnico di Milano community (accessible with a PoliCard badge). The University can also be accessed by other means of light mobility (electric and non-electric). Vehicle access is only permitted for authorised personnel.

The facilities must be accessed and enjoyed in accordance with the provisions of Article 2 of the Regulations on the Concession and Temporary Use of Politecnico di Milano Spaces (which can be found online at <https://www.normativa.polimi.it/>). Animals are not allowed on Politecnico di Milano campuses.

## **Politecnico di Milano space concessions**

Insofar as is compatible with the normal carrying out of the University's institutional activities, its classrooms and spaces may be used by internal and external parties who duly request to use them to carry out occasional activities and events, including but not limited to initiatives of cultural, scientific, teaching/training or competitive nature, and other initiatives of particular importance.

The Regulations on the Concession and Temporary Use of Politecnico di Milano Spaces govern the concession and temporary use of the University's rooms and spaces, free of charge or against payment; they also detail the procedure for requesting concessions and the charges payable by requesting parties.